

## West Yorkshire Combined Authority (the Authority) Written record of an officer decision

Please forward this form to **Angie Shearon, Governance Services Manager**, when completed, as soon as possible, but at the latest:

- for **Key Decisions** which may be called-in, **to be received by midday on the second working day after the decision is made**, and
- for any **other decision**, within **5 working days**.

Publish promptly - **you cannot implement any Key Decision open for call-in until midday on the 6<sup>th</sup> day after it has been published as a written record of officer decision.**

<b>Decision-maker</b> <i>(post title of the officer with authority to take the decision)</i>	Managing Director		
<b>Title</b> <i>(For a Key Decision, this should be the same as the subject or title provided on the Key Decision Notice)</i>	Award of Local Bus Tenders in Huddersfield (Batch 683)		
<b>Date Decision Taken</b>	22 <sup>nd</sup> May 2020		
<b>Details of the decision</b> <i>(including any consultation carried out)</i>	To approve bus service contracts in the Huddersfield area.		
<b>Reasons for the decision</b>	Contracts have been handed back by TLC as they were unable to continue to operate these bus services. It was therefore necessary to take an urgent decision to ensure continuation of a bus service for passengers.		
<b>Any alternative option(s) considered and rejected</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<b>If yes, provide details:</b>	
Is this a <b>Key Decision</b> ?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If yes, date notice of the Key Decision was published / whether an exception was relied on:	16.04.20
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, <b>start of call-in period</b> (date of publication)	
		If yes, <b>end of call-in period:</b>	

<b>If the decision is not eligible for call-in by Scrutiny but is a Key Decision, state why the decision is urgent</b>	
<b>Appendices</b> attached to this written record <i>(List and identify any which contain confidential or exempt information.)</i>	N/A
<b>Background documents to be published with the written record</b>	N/A
<b>Name of any Member who declared a conflict of interest in relation to the decision</b>	N/A
<b>Contact Officer</b> <i>(For members of the public)</i>	<b>Name:</b> David Keady <b>Post-title:</b> Bus Network Manager <b>Telephone number:</b> 0113 2517412 <b>E-mail:</b> <a href="mailto:David.keady@westyorks-ca.gov.uk">David.keady@westyorks-ca.gov.uk</a>
<b>Authority for Decision</b>	
The decision-maker was authorised to make the decision by: <ul style="list-style-type: none"> <li>• the <b>Combined Authority or a committee resolution</b>, OR</li> <li>• the <b>Officer Delegation Scheme</b>, OR</li> <li>• the <b>Officer Sub-Delegation Scheme</b></li> <li>• other</li> </ul>	<input type="checkbox"/> Yes <input type="checkbox"/> No  <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Yes <input type="checkbox"/> No